



POSITION ANNOUNCEMENT

Information Technology Coordinator / Maryland Sea Grant

Maryland Sea Grant (MDSG), administered by the University of Maryland Center for Environmental Science (UMCES), seeks a full time, exempt Information Technology Coordinator with an interest in the environmental sciences for our office in College Park, Maryland. UMCES is a research institution comprised of four laboratories and the Maryland Sea Grant College, which are located in different regions throughout the State. More about UMCES can be found at <http://www.umces.edu/our-locations>.

Maryland Sea Grant (www.mdsg.umd.edu), located in College Park, Maryland, is a federal-state partnership that supports scientific research, education, and outreach. We play a vital outreach role at the interface of a diverse array of people interested in the coastal environment, including researchers, policy makers, resource managers, educators, students, and the general public.

Our opening is a great opportunity for someone interested in both IT and environmental science. Our IT coordinator will do web development in a university setting on a variety of projects while providing support for our office's software and hardware needs. This job is particularly well suited for someone with an interest in the development and application of environmental science research and education products to help restore and preserve the Chesapeake Bay and Maryland's coastal natural resources.

The IT Coordinator will implement, administer, and strengthen Maryland Sea Grant's (MDSG) use of existing and new information technology to improve administration, education, outreach, and staff efficiency. S/he will provide leadership in the use and development of software, online applications, and other technologies to enhance Maryland Sea Grant's mission and online presence (e.g., education modules, program administration systems, Drupal-based website). The coordinator will be encouraged to network with other IT professionals in university departments and institutions to effectively use available resources and develop new approaches as well as be offered professional development opportunities to advance programming and other IT skills.

We seek a creative, results-oriented, well-organized, self-directed team player capable of independently multitasking, meeting deadlines, overcoming challenges, and communicating effectively. Strong candidates will have working knowledge of computer operating systems, software, and programming and web development technologies (e.g., PHP, MySQL, Javascript, PERL, CSS, Apache server software, HTML/HTML5, CSS/CSS3, and JavaScript/ jQuery). Working knowledge of back-end management and development of Drupal-based websites is preferred.

Minimum qualifications are a Bachelor's degree AND 2 years of experience in an IT position. An accredited degree in computer science, information systems, computer engineering, or related field or an advanced science degree with significant evidence of computer and web technology

development is preferred. Experience working in an academic or non-profit institution is preferred.

To apply, send us a resume and cover letter. Your application should provide links to websites you have built and/or managed. Applicant materials should be sent as a single PDF to Employment@mdsg.umd.edu. Please include "IT Coordinator" in the subject line. For best consideration, please submit application materials by May 31, 2017. The position will remain open until filled.

Salary will be in the high-\$70s to mid-\$80s and will be based on the University of Maryland Exempt Salary Structure for 100% full time regular positions. An attractive package of university benefits including tuition remission and generous leave is included.

The University of Maryland Center for Environmental Science is an Equal Opportunity, Affirmative Action employer. Individuals with disabilities, veterans, minorities, and women are encouraged to apply.